



MOUNT MADONNA INSTITUTE

ENROLLMENT AGREEMENT

2020-2021

445 Summit Road, Watsonville, CA 95076 | P: (408) 846-4060 | F: (408) 847-2683
 info@mountmadonnainstitute.org, www.mountmadonnainstitute.org

PLEASE PRINT OR TYPE		<input type="checkbox"/> New Student	<input type="checkbox"/> Re-Entry Student
Applicant Legal Name _____			
(First)	(Middle)	(Last)	
Social Security # _____ - _____ - _____ Date of Birth _____ - _____ - _____ Driver's License / ID No. _____			
Home Telephone: (_____) _____ - _____ Work: (_____) _____ - _____ Cell: (_____) _____ - _____			
Address _____ City _____ State _____ Zip _____			
E-Mail _____			

EDUCATIONAL SERVICE

Program Name: _____ - **2020-2021**

Total Semester Credit Hours: N/A or Total Clock Contact Hours: **XXX** (XXXX Total Program Hours Expected)

Enrollment Agreement Period (150%) Start Date: **Month X, 2020** Allowed Completion Date: **Month X, 20--**

Enrollment Agreement Period Program Start Date: **Month X, 2020** Scheduled Completion Date: **Month X, 20--**

TUITION and APPLICATION FEE

Application (Registration) Fee	\$150	Non-Refundable, Reduced fee for continuing MMI students * see below
Student Tuition Recovery Fund Fee	N/A	Non-Refundable
PROGRAM TUITION	\$XX,XXX.00	Prior to discounts. Includes Internship, Materials, Graduation Fees Prorated upon withdrawal for up to 60% of program

*Initial Tuition Payment of \$1,000.00 required upon enrollment

FINANCIAL SUPPORT and DISCOUNTS

Early Bird Discount	- \$	5% off total tuition if application submitted by August 20, 2020
Senior Discount (over 60)	- \$ or -\$	5% off total tuition, or 5% off discounted tuition if combined with EB
MMC Resident/Staff Discount (%)		One time option
Reduced Application Fee	-\$100	Reduced application fee available to former MMI students who enroll in another MMI College of Ayurveda program.
Initial Tuition Payment	N/A	Instead of paying upon enrollment, \$1,000 Initial Tuition Payment factored into monthly payments for AHC 2020B students
On-Time Completion Rebate	-\$1,000	Tuition rebate available for all students for an on-time completion of all program requirements by December 5, 2021

ADDITIONAL COSTS

Recommended Textbooks	\$500.00	Approximate – student responsibility to purchase
Externship/Clinical Supervision	\$1500.00	Due upon completion of externships, not included in tuition
Housing/Meals for on-site course weekends (paid directly to Mount Madonna Center)	Varies	Daily rate for meals and lodging, commuters included. Varies with lodging choice. See rates below.

SUMMARY

<u>TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE</u>	N/A	
<u>ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM*</u>	\$XX,XXX.00	Includes Tuition Total (prior to discounts), Textbooks, and Clinical Supervision
<u>THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT</u>	\$XXXX.00	Initial Tuition Payment + Application Fee

***YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST, LESS THE AMOUNT OF ANY REFUND.**

Additional Fees, as applicable: Repeat Course Fee per credit \$100, Make-Up Quiz \$25 each, Challenge Course Fee \$500, Transcript fee \$25, Late Payment Fee \$20, Returned Payment Fee \$50., Instructor Make-up Fee \$35/hour,

Daily Housing Rates (Note: Housing rates include all meals and are set by Mount Madonna Center. Rates increase every 2 years:

Commuting: Minimum required for meals & facilities use for all students attending on-site weekends \$51

Optional Overnight Stay: Own Tent or Van \$63, Institute’s Tents (*available May–October*) \$72, Dormitory (4-7/room) \$93, Triple Occupancy \$108, Double Occupancy \$130, Double with Bath \$150, Single Occupancy \$160, Single with Bath \$192.

THE TERMS AND CONDITIONS OF THIS AGREEMENT ARE NOT SUBJECT TO AMENDMENT OR MODIFICATION BY ORAL AGREEMENT. I, THE UNDERSIGNED PURCHASER OF THE PROGRAM OF TRAINING, HAVE READ, UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS CONTAINED HEREIN AND WITH MY SIGNATURE I CERTIFY HAVING RECEIVED AN EXACT COPY OF THIS AGREEMENT, A COPY OF THE SCHOOL CATALOG AND SCHOOL PERFORMANCE FACT SHEET. I FURTHER ACKNOWLEDGE THAT NO VERBAL STATEMENTS HAVE BEEN MADE CONTRARY TO WHAT IS CONTAINED IN THIS AGREEMENT.

THIS ENROLLMENT AGREEMENT IS A LEGALLY BINDING INSTRUMENT WHEN SIGNED BY THE STUDENT AND ACCEPTED BY THE SCHOOL.

I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution’s cancellation and refund policies have been clearly explained to me.

Signature of Student _____ Date _____

Signature and Title of School Official Accepting Enrollment _____ Date _____

A. PAYMENT

THE FOLLOWING CREDITS WILL BE APPLIED TO THE TOTAL TUITION BALANCE OF **\$XX,XXX.00**

- EB 5% Discount \$ _____ Describe: _____
- Senior 5% Discount \$ _____ Describe: _____
- Residency Discount \$ _____ Describe: _____
- Other \$ _____ Describe: _____

TOTAL TUITION DUE \$ XX,XXX.00

LESS INITIAL TUITION PAYMENT - \$ 1,000

TUITION BALANCE: \$XX, XXXX.00

PAYMENT AGREEMENT

All agreements are based on a tuition balance of: \$ XX, XXXX.00

Note: Program Certificate provided when tuition and all school fees are paid in full.

Table with 4 columns: PAY TUITION IN FULL, PAY TUITION IN HALF, 12 MONTH PAYMENT PLAN AGREEMENT (0% Interest), 18 MONTH PAYMENT PLAN AGREEMENT (3% Interest). Rows include amounts, due dates, and selection checkboxes.

Note: Payments not received by the due date will be considered late and will be charged a \$20.00 late fee seven (7) days after the due date.

Signed: Signature of Applicant Date

Signed: School Official/Title Date

B. REFUND POLICY

STUDENT'S RIGHT TO CANCEL

1. You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later.

Cancellation of this agreement can occur through: Day, Month, Date, 202- at 5 PM. (Or up to 7 days after enrollment.) Date

- 2. Cancellation may occur when the student provides a written notice of cancellation at the following address: 445 Summit Road, Watsonville, CA 95076. This can be done by mail or by hand delivery.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
5. If the Enrollment Agreement is cancelled by the above cancellation period, the school will refund the student any money he/she paid, less an application fee not to exceed \$250.00 within 45 days after the notice of cancellation is received.

WITHDRAWAL FROM THE PROGRAM

You may withdraw from the school at any time after the cancellation period (described above) by submitting a written notice of intent to withdraw to the Registrar, Provost, Chair, or President, after which the institution will provide a Notice of Cancellation document to be completed and signed by the student. You may receive a pro rata refund (for any tuition paid in advance) if you have completed 60 percent or less of the educational program. The refund will be less an application fee not to exceed \$250.00 and within 45 days after the withdrawal is determined. If the student has completed more than 60% of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student’s withdrawal or as of the date of the student’s withdrawal, whichever is later.
- The institution terminates the student’s enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to maintain a minimum of a 90% cumulative attendance rate.
- Failure to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student’s withdrawal shall be deemed the last date of recorded attendance.

A pro rata refund shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows: The amount owed equals the daily charge for the program (total institutional charge, minus non-refundable fees, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal”.

For programs beyond the current “payment period,” if you withdraw prior to the next payment period, all charges collected for the next period will be refunded. If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

UNDERSTANDINGS

INITIAL

1. **Catalog:** Information about Mount Madonna Institute is published in a school catalog that contains a description of certain policies, procedures, and other information about the school. Mount Madonna Institute reserves the right to change any provision of the catalog at any time. Notice of changes will be communicated in a revised catalog, an addendum or supplement to the catalog, or other written format. Students are expected to read and be familiar with the information contained in the school catalog, in any revisions, supplements and addenda to the catalog, and with all school policies. By enrolling in Mount Madonna Institute, the Student agrees to abide by the terms stated in the catalog and all school policies.
2. **Location of Instruction:** 445 Summit Road, Watsonville, CA 95076.
3. **Enrollment Agreement:** All instruction is provided in English only. MMI does not recruit in a language other than English. Applicants for whom English is not their primary language must demonstrate proficiency in English through satisfactory completion of the Test of English as a Foreign Language (TOEFL). For applicants required to take the TOEFL examination, only applicants scoring above 550 on the TOEFL exam are considered for admission. No English services are provided. Visa services for students from other countries are not provided. If a student is accepted for admissions based on documented English skills and his or her primary language is not English, the student has the right to obtain a clear explanation of the terms and conditions and all cancellation and refund policies in her or her primary language, at his or her expense by a translation service of his or her choosing prior to execution of the enrollment agreement.

4. **Graduation:** I understand that I will be awarded a Diploma Certificate Degree when I have completed all of the program requirements. A graduate must have passed each course and have satisfied all financial obligations.
5. **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION:** The transferability of credits you earn at Mount Madonna Institute is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree or certificate you earn in _____ program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or certificate or degree that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Mount Madonna Institute to determine if your credits or certificate or degree will transfer.
6. **Career Services:** Placement assistance may be provided. However, it is understood that the School does not and cannot promise or guarantee neither employment nor level of income or wage rate to any Student or Graduate
7. **Questions:** "Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at Address: 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834 P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, (888) 370-7589 or by fax (916) 263-1897.
8. **Complaints:** A student or any member of the public may file a complaint about this institution with Bureau for Private Postsecondary Education by calling 888.370.7589 toll-free or by completing a complaint form, which can be obtained on the bureau's Internet Web site, www.bppe.ca.gov.
9. **Financing:** The Student understands that if a separate party is financing his/her education, that the Student, and the Student alone, is directly responsible for all payments and monies owed to the school listed on this agreement.
10. **Loan:** If a student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:
- a. The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
 - b. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.
11. **Student Tuition Recovery Fund:** "The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program."

(b) In addition to the statement required under subdivision (a) of this section, a qualifying institution shall include the following statement in its school catalog:

"It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.

BE SURE TO READ ALL PAGES OF THIS AGREEMENT. IT IS PART OF YOUR CONTRACT WITH THE SCHOOL.

2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.”

Note: Authority cited: Sections 94803, 94877 and 94923, Education Code. Reference: Section 94923, 94924 and 94925, Education Code

12. NOTICE

YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE.”

Initial

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.