

POSTER GUIDELINES

Poster presentation

Each poster presenter will be giving a **three-minute** flash talk (A flash talk is a challenge in which you have just three minutes to present a scientific concept or idea in an accessible manner. They are aimed at non-specialist audiences and usually happen in front of a live audience or a group of colleagues).

Poster Setup

Presenters must set up their posters on April 28th, 2018 between 09:00 – 10:50 am and remain up for the duration of the Symposium. Poster boards and Push pins will be provided by MMI.

Poster Viewing

Designated poster viewing will be at the end of Symposium during the reception. At least one author from your poster must be present at the poster during from 6:30-7pm. During this you have an opportunity to explain details of your project. You are invited to stay until 8pm to interact with the other speakers and attendees.

Poster Dismantle

Posters must be removed immediately following the reception.

POSTER DISPLAY GUIDELINES

- Poster dimensions must not exceed 36” H X 48” W.
- Title – Choose a sans-serif, easy-to-read typeface, 1” min. in height (3” font for titles is best).
- Headings – Use bold-faced lettering, at least 1/2” high.
- Caption each section - Abstract, Literature research, Hypothesis etc. clearly.
- Abstract title, Author name(s), and Author affiliation(s) should appear at the top of the poster. Plan the layout of your components carefully, considering both the flow of information as well as the visual balance of graphics, text and blank space.
- **Please include a short abstract no longer than 500 words on the top left hand corner of the poster below the title. The abstract should include an overview of the research background, methods, results, and conclusions.**
- Graphics – Photos, diagrams, plans, sketches, or charts with limited explanatory text can be used. Make sure all graphics can be clearly viewed from 3-6 feet away.
- Use clearly legible font type; **avoid serifs and cursive type fonts, avoid font colors other than black.**
- Text – Use at least 18-24-point font for all paragraph text. Keep paragraph length and complex sentences to a minimum. The poster should be self-explanatory for viewers to obtain a good synopsis of your project.
- Bring plenty of handouts or copies of your printed abstract to hand out, if appropriate.

- Details can be elaborated on during the poster session. During those times, you will have an opportunity to interact with attendees and explain your project.
- Authors are encouraged to either fit all components on to a single 36” h x 48” w poster board or have such printed by a professional printer (Kinko’s FedEx Office or other) on a single 36” h x48” w laminate that can be posted with standard push pins and can be rolled up for easy transport.
- See image below for an example Poster Display.

